



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

June 27, 2018

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Subject: Sinclair Short Plat Final (SPF-18-00001) – Staff Review and Request for Additional Information

Dear Applicant,

Kittitas County Community Development Services (CDS) received your Sinclair (SPF-18-00001) Final Short Plat submittal on June 15, 2018. Final Short Plats must be processed and approved within 30 days of the submittal date. Kittitas County staff has completed the review of your final short plat submittal. As provided below, staff has the following comments, requirements, and/or revisions for your application that need to be addressed prior to final approval and signature of the final short plat mylars.

Community Development-Planning

- No changes to mylar necessary

Public Works-Planning

- No Changes to mylar necessary

Public Works- Survey Review (memo attached)

- Reecer Creek should be labeled
- Faust should be labeled as 60' wide
- The South Quarter Corner of Sec 21, is in disagreement with LCR 536433, and a recent survey (ROS 40-192) which call out a pipe and brass cap. Please double check, and if you are in agreement with LCR 536433, please include it as a reference.

Environmental Health Review

- Public Health has no comments

Please provide the documentation required by Public Works Survey Review. Once the mylar has been resubmitted with the required changes, CDS will route the information to the various departments for signature. As stated above, review, consistency, and approval of this short plat must occur within 30 days of June 15, 2018. The revised mylar will need to be submitted to CDS by the end of business day, Thursday July 5, 2018 for review and final signatures (this assumes all required changes have been addressed). If the required information is not provided by the date listed above, CDS will require a letter consenting to an extension of the 30 day time frame pursuant to RCW 58.17.140(2).

Staff is committed to working with you to facilitate this process as much as possible. Should you have any questions or concerns regarding this letter, please do not hesitate to contact me at the information provided below.

Thank you,

A handwritten signature in black ink, appearing to read 'Jeremy Johnston', with a stylized flourish at the end.

Jeremy Johnston
Staff Planner
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Enclosure: KC Public Works Survey Comments

cc: Lindsey Ozbolt, Planning Official

via email